

You can look for and apply for IRS jobs online using USAJOBS/CareerConnector even when you're not at work

When you're away from the office, it's important to know you can look for and apply for internal IRS jobs any time you want. You'll now complete all application steps online through USAJOBS/CareerConnector. You can use either a home or public computer to access CC. This document provides you with valuable information about computer and internet access solutions while you're not in the office.

Computer Access

First, to apply online to IRS vacancies posted on CC, you will need to use a computer with internet access. If you do not own a computer with internet access you can still apply for IRS jobs by using a public computer in your area. Public computers are usually available at your local library. Search for all organizations that provide computers with internet access to the public in your area at: <http://www.jobs.irs.gov/seasonal/application-process.html>

Email Access

Next, you will need a valid email address to register in USAJOBS. While in non-pay status, you need to replace your IRS email address with your personal email account so you can still receive email notifications about IRS jobs that you apply to online.

Here are several websites that provide free email accounts to the public. You can use these at public libraries, Career One Stop Centers and other locations. To sign up for an account, visit one of the websites and follow that provider's instructions.

Provider	Web Address	Remarks
GMX	www.gmx.com	
AOL	www.mail.aim.com	Not suitable for use on Macintosh
Hotmail	www.hotmail.com	
Windows Live	www.signup.live.com	
Yahoo	www.yahoo.com	
BigString	www.bigstring.com	
My Way	www.email.myway.com	
mail.com	www.mail.com	

Please note: Some companies may request you provide your name, address and other personally identifiable information to enroll. The IRS does **not** endorse or recommend any of these companies. The IRS does **not** vouch for their security and privacy policies and practices. You use these services at your own risk. We recommend you read and understand the vendor's privacy and disclosure policies carefully before using these services.

While in Non-Pay Status You Can:

- Request that CC automatically send you an email when vacancies open that meet your established criteria.
- Search and apply online for IRS vacancies posted on CC from a home or public computer, 24 hours a day, seven days a week.
- Access resource tools posted on IRS's Careers page at: <http://jobs.irs.gov/apply.html> from your home or public computer.